Logan Village State School

North Street, Logan Village, QLD 4207

Phone: 55472222

A/Principal – Hayley Hampton

Deputy Principal – Sheree Maksoud

A/Deputy Principal – Larissa Kerr

Business Manager – Roxanne Zornig

 Email: admin@loganvillagess.eq.edu.au

 Website: [www.loganvillagess.eq.edu.au](http://www.loganvillagess.eq.edu.au)

**Prep School Enrolment Documentation Checklist**

**Please complete the following forms and bring them together with you proof of residency and additional information required for your enrolment.**

|  |  |
| --- | --- |
|  | Previous schooling information |
|  | Enrolment Form (signed) |
|  | Enrolment Agreement |
|  | Student Resource Scheme  |
|  | Student Learning Enhancement and Resource Scheme (SLERS) |
|  | State School Consent Form |
|  | Student Internet Agreement |
|  | Student Code of Conduct |
|  | Uniform Pricelist |
|  | Third Party Website Consent |
|  | Prep Handbook & Information |

**Please provide copies of:**

* Your child’s birth certificate
* Immunisation records (if applicable)
* Passport for date of arrival and visa information (if student is from overseas)

**Proof of Residential Address:**

1 document from **Category A** plus 1 document from **Category B**

Our school has an enrolment management plan, the following documents are required.

|  |  |
| --- | --- |
| **Category A** | **Category B** |
| * A Current Rates Notice
* A Current Lease Agreement
* A Contract of Sale
* Statutory Declaration witnessed by JP (indicating residential address)
 | * A Current Bond/Rent Receipt
* A Letter from Conveyancing Solicitor
* A Confirmation Letter from Real Estate
* Electoral Office Correspondence
* Australian Tax Office Correspondence
* Centrelink Correspondence
* Family Assist Correspondence
* Water Rates Notice
* Telecommunication Statement
* Electricity Service Provider Notice
* Gas Service Provider Correspondence
* Bank Statement
* Driver’s Licence
 |

**Additional Information:**

**Please bring copies of the following documents if applicable.**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Family Law Documents |  | Previous School Reports |
|  | Authority to Care |  | Specialist Reports |