



## School Enrolment Documentation Checklist

Please complete the following forms and bring them together with you proof of residency and additional information required for your enrolment.

	Previous schooling information
	Enrolment Form (signed)
	Enrolment Agreement
	Student Resource Scheme (SRS)
	State School Consent Form
	Student Internet Agreement
	Student Code of Conduct
	Online Services Consent Form
	Prep Questionnaire (for Prep enrolments only)

Please provide copies of:

- Your child's birth certificate
- Immunisation records (if applicable)
- Passport for date of arrival and visa information (if student is from overseas)

**Proof of Residential Address:**

1 document from **Category A** plus 1 document from **Category B**

Our school has an enrolment management plan, the following documents are required.

Category A	Category B
<ul style="list-style-type: none"> <li>• A Current Rates Notice</li> <li>• A Current Lease Agreement</li> <li>• A Contract of Sale</li> <li>• Statutory Declaration witnessed by JP (indicating residential address)</li> </ul>	<ul style="list-style-type: none"> <li>• A Current Bond/Rent Receipt</li> <li>• A Letter from Conveyancing Solicitor</li> <li>• A Confirmation Letter from Real Estate</li> <li>• Electoral Office Correspondence</li> <li>• Australian Tax Office Correspondence</li> <li>• Centrelink Correspondence</li> <li>• Family Assist Correspondence</li> <li>• Water Rates Notice</li> <li>• Telecommunication Statement</li> <li>• Electricity Service Provider Notice</li> <li>• Gas Service Provider Correspondence</li> <li>• Bank Statement</li> </ul>

**Additional Information:**

Please bring copies of the following documents if applicable.

	Family Law Documents		Previous School Reports
	Authority to Care		Specialist Reports