

Logan Village State School  
QUALITY COMMUNITY IDENTITY

# Prep Information Handbook



This handbook contains a range of information considered helpful in explaining school procedures and policies. A more comprehensive explanation of some items may be available from the school office. Policies and procedures are constantly revised. So if you're unsure of any, please check with the school staff. The newsletter will be used to keep parents, carers and community members up to date with changes.

25 – 39 North Street, Logan Village 4207

(07) 5547 2222

[admin@loganvillagess.eq.edu.au](mailto:admin@loganvillagess.eq.edu.au)

[www.loganvillagess.eq.edu.au](http://www.loganvillagess.eq.edu.au)

[www.facebook.com/LoganVillageStateSchool](https://www.facebook.com/LoganVillageStateSchool)

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# School Details

<b>Principal</b>	Mrs Janelle Dickman
<b>Deputy Principals</b>	Mrs Sheree Maksoud Mrs Larissa Kerr
<b>Administration Officers</b>	Mrs Treacy Stretton Mrs Michelle Wilkie
<b>Location</b>	25-39 North Street, Logan Village Q 4207
<b>Phone</b>	(07) 5547 2222
<b>Email</b>	<a href="mailto:admin@loganvillagess.eq.edu">admin@loganvillagess.eq.edu</a>
<b>P&amp;C Meetings</b>	Week 4 and 9 during school terms starting at 5.30pm Email: <a href="mailto:PandC@loganvillagess.eq.edu.au">PandC@loganvillagess.eq.edu.au</a>
<b>Assembly:</b>	School assembly is on Monday afternoons in our hall.  Junior School Prep-Year 3 at 2.30pm  Senior School Years 4- 6 at 1.55pm  Important information for the students is delivered as well as the distribution of awards. Parents are most welcome to attend assemblies.
<b>Uniform Shop:</b>	Tuesday 8:00am to 10:30am in P & C Hub
<b>School Newsletter:</b>	Friday – sent fortnightly by email
<b>School Tuckshop:</b>	The school tuckshop operates daily before school from 8.20am and for both lunch breaks. The menu can be viewed online at MunchMonitor at <a href="https://www.munchmonitor.com/">https://www.munchmonitor.com/</a>  To create a MunchMonitor account go to the website to register for an account using: <ul style="list-style-type: none"><li>• School ID: loganvillagess</li><li>• Password: munch4207</li></ul>

# Welcome

The Logan Village State School community extends to you a warm welcome to our campus. Thank you for choosing Logan Village State School for the education of your child.

Starting a new school is an important step in your child's life. Every child is different with special needs, special interests and special characteristics. Your child is important to you and to us and we will work together to help him/her grow, learn and develop both as an individual and as a caring member of our school community.

Our success in providing a quality education at Logan Village State School depends upon all members of the school community supporting the vision, values and beliefs upon which the activities, policies and procedures of the school are based. Your membership of this school community means that you support the school's vision, values and beliefs, thus working as a partnership with the staff and the rest of the community to ensure quality outcomes.

The following aspects are assumed to be common in this partnership:

- (a) The safety and education of all students is the core business of the school;
- (b) All members of our school community can make worthwhile contributions to support students and have a responsibility to do so;
- (c) Open, honest & respectful communication;
- (d) Support for the school's values, policies and procedures.

When there is a strong commitment to this partnership by all members of the school community, student learning prospers.

As you commit to this partnership by your enrolment in this school community, you can be assured that the time you are involved in our school will be rewarding for both you and your child or children.

Please do not hesitate to contact me to arrange for an appointment should you have any queries.



Janelle Dickman  
Principal

## 2026 School Term Dates

Term	Date	Length
Term 1	Tuesday 27 January to Thursday 2 April	10 weeks
Term 2	Monday 20 April to Friday 26 June	10 weeks
Term 3	Monday 13 July to Friday 18 September	10 weeks
Term 4	Tuesday 6 October to Friday 11 December	10 weeks

## 2027 School Term Dates

Term	Date	Length
Term 1	Wednesday 27 January to Thursday 25 March	9 weeks
Term 2	Monday 12 April to Friday 25 June	11 weeks
Term 3	Monday 12 July to Friday 17 September	10 weeks
Term 4	Monday 4 October to Friday 10 December	10 weeks

# Purpose

*At Logan Village, we believe in*

*Quality* – We strive for excellence and engagement in teaching and learning with high expectations for all students.

*Community* – we value all in our school and wider community.

*Identity* - we identify the needs and abilities of every student in every lesson, every day to provide a personalised approach to learning.

## **Quality – Community - Identity**

# Values

At Logan Village State School, we believe that...

- our best today can be improved upon tomorrow
- everyone can learn and our goal is to maximise that learning
- we can make a positive difference in the lives of our students, their families and our community
- positive relationships are the foundation of effective teaching
- student learning is maximised when parents and teachers and the community work together.

# Beliefs

In accordance with the purpose of Logan Village State School, we believe:

- schooling is a socialising experience and should provide children with a wide variety of social contexts in which they learn to respond, appropriately and effectively.
- recognising the individuality of each child and giving attention to the individual needs, interests and abilities of pupils is an affirmation by teachers of a belief in the intrinsic worth of each individual.
- encouraging all members of the school community to realise their full potential both within and outside the school.
- effective learning depends on children having a positive self-concept which is developed in a caring, supportive environment where their efforts are valued and their attempts to extend themselves through risk taking are encouraged.
- children learn developmentally and experientially and access different learning styles which require teachers to utilise a variety of teaching strategies.
- the role of professional staff is to facilitate learning in a stimulating, supportive environment in which the child is viewed as an active participant in the teaching-learning process.
- communication among all members of our school community should be open and effective.
- education is a partnership between home and school.
- as a progressive school we should be aware of the findings of recent educational research and respond to these after critical examination.



### ***What is Prep?***

Prep is a full-time compulsory first year of school as all children attend from Monday to Friday. At Logan Village State School the school day is from 8.50am to 3.00pm. It is available to children who turn 5 by 30 June in the year they enrol in Prep. Regular attendance is important to ensure children get the most from the program.

### ***Early Entry to Prep***

Students born in July can make application for Early Entry into Prep. Please contact the office for details about the application process.

### ***The Prep Program***

The Prep program is designed to cater for each child's interest and needs as well as fostering the development of abilities, attitudes and skills that will assist the child's educational development.

In Prep the children are encouraged to:

- express themselves and communicate with others.
- form basic concepts that help them understand their worlds.
- develop self-confidence.
- make new friends.
- share and co-operate with others.
- develop physical skills.
- develop a positive attitude to learning.
- participate in reading, writing and mathematical activities.
- be responsible for themselves and their belongings.
- be responsible for his/ her own behaviour and make sensible choices.
- relate to other adults.



These areas will be developed through play experiences, discussions, stories, drama, role play, music and dance, and by having access to educational resources.





**At a glance.....**

<b>Key Learning Area</b>	<b>What will my child be encouraged to do?</b>
English (Australian Curriculum)	<ul style="list-style-type: none"> <li>• <u>Listen</u> to, respond to, <u>read</u> and <u>view</u> a range of spoken, written and <u>multimodal texts</u> from familiar <u>contexts</u>.</li> <li>• Identify sounds and letters of the alphabet.</li> <li>• <u>Write</u> simple <u>sentences</u> using sound-letter knowledge.</li> <li>• Concepts about print – left to right directionality, return sweep, spaces, punctuation, letters, words, sentences.</li> <li>• Handwrite most lower case and some upper-case letters, and use some capital letters and full stops.</li> <li>• Communicate clearly and purposefully and engage in pair, group and class discussions, and participate actively in group tasks.</li> </ul>
Mathematics (Australian Curriculum)	<ul style="list-style-type: none"> <li>• Make the connections between <u>number</u> names, numerals and quantities up to 10.</li> <li>• Compare and sort shapes and objects.</li> <li>• Make connections between events and the days of the week.</li> </ul>
Science (Australian Curriculum)	<ul style="list-style-type: none"> <li>• Make observations of familiar objects and <u>materials</u> and explore their <u>properties</u> and behaviour.</li> <li>• Suggest how the <u>environment</u> affects them and other living things.</li> </ul>
HASS – Humanities and Social Sciences (Australian Curriculum)	<ul style="list-style-type: none"> <li>• In Prep this will see children develop their historical knowledge and historical skills through the study of personal and family histories. Students learn about their own history and that of their family; this may include stories from different cultures and other parts of the world. As participants in their own history, students build on their knowledge and understanding of how the past is different from the present.</li> <li>• Explore the places they live in and belong to,</li> <li>• Learn to observe and describe features of these places,</li> <li>• Explore their feeling of belonging, identity and responsibility about these places,</li> <li>• investigate story maps and the concept of size and location</li> </ul>
The Arts (Australian Curriculum)	<ul style="list-style-type: none"> <li>• In Dance, students use the body to communicate and express meaning through purposeful movement. Dance practice integrates choreography, performance, and appreciation of and responses to dance and dance making.</li> <li>• In Drama, students explore and depict real and fictional worlds through use of body language, gesture and space to make meaning as performers and audience. They create, rehearse, perform and respond to drama.</li> <li>• In Media Arts, students use communications technologies to creatively explore, make and interpret stories about people, ideas and the world around them. They engage their senses, imagination and intellect through media artworks that respond to diverse cultural, social and organisational influences on communications practices today.</li> <li>• In Music, students listen to, compose and perform music from a diverse range of styles, traditions and contexts. They create, shape and share sounds in time and space and critically analyse music. Music practice is aurally based and focuses on acquiring and using knowledge, understanding and skills about music and musicians.</li> <li>• In Visual Arts, students experience and explore the concepts of artists, artworks, world and audience. Students learn in, through and about visual arts practices, including the fields of art, craft and design. Students develop practical skills and critical thinking which inform their work as artists and</li> </ul>





<b>Key Learning Area</b>	<b>What will my child be encouraged to do?</b>
	audience.
Technologies (Australian Curriculum)	Technologies describes two distinct but related subjects: <ul style="list-style-type: none"> <li>• Design and Technologies, in which students use design thinking and technologies to generate and produce designed solutions for authentic needs and opportunities</li> <li>• Digital Technologies, in which students use computational thinking and information systems to define, design and implement digital solutions.</li> </ul>
Health & Physical Education (Australian Curriculum)	<ul style="list-style-type: none"> <li>• In HPE students develop the skills, knowledge and understanding to strengthen their sense of self and build and manage successful healthy relationships.</li> <li>• At the core of HPE is the acquisition of movement skills to enable students to participate in a range of activities.</li> </ul>

Within the flexible preparatory learning environments, teachers will purposefully create five main learning contexts for learning and assessment.

***Your child will learn through ...***



A balanced curriculum provides opportunities for children to engage in all five contexts for learning on a daily basis, with longer blocks of time for engaging in active learning through play, real-life situations and investigations, interspersed with meaningful routines and transitions and short, appropriate, focused learning situations.

Assessment involves the purposeful, systematic and ongoing monitoring of children's learning. The information gathered is used to plan for future learning; make judgments about a child's learning and development; and inform conversations with the child, parents, carers, specialist teachers, year one teachers and other colleagues. Assessment is an integral part of the learning-teaching process and is not a separate activity.

# Preparing4Prep

## **Transition to School**

Starting school is an important milestone in a child's life.

Supporting children to successfully transition to school, helps to foster their enthusiasm for lifelong learning.

A child's transition to school experience starts well before, and extends far beyond, their first day.

By working together, early childhood services, schools, families and relevant community organisations can help children enjoy a positive start to school.

## **Transition Statements**

Transition statements contain important information about each child's learning and development in kindergarten and include suggestions that will support each child's continued learning when they start school.

Kindergarten teachers, parents, carers and children develop the transition statement together near the end of the kindy year.

When the transition statement is shared with the child's new school, the valuable information they contain about each child's strengths and interests is helpful for Prep teachers as they prepare to welcome each child and plan for their ongoing learning and development.

We strongly encourage parents and carers to share the transition statement with their child's new Prep teacher and/or other relevant staff at their new school, or they can consent to it being passed to the school by the kindergarten teacher.

## **Kindergarten programs**

The Queensland Government is committed to ensuring all kindergarten-aged children have access to a quality early childhood education program in the year before school. The Queensland Kindergarten Funding Scheme (QKFS) was introduced in 2010 to support services with the cost of delivering an approved kindergarten program and to help ensure the cost of kindergarten is not a barrier to access for families.

An approved kindergarten program is:

- provided for children in the year before Prep (i.e. children who are four by 30 June in the year they start)
- provided for 15 hours a week for 40 weeks, or 600 hours
- play based
- delivered by a qualified early childhood teacher
- non-compulsory.

Approved kindergarten programs are designed to meet government requirements and are offered in:

- kindergarten services (including limited hours care services)
- long day care services.



### **Pre-Prep Screener**

In preparation for prep next year, newly enrolled prep students will be assessed by a prep teacher or guidance officer at their enrolment interview (date to be advised). The assessment results will be used to inform parents of their child's prep readiness prior to commencement and guide future educational planning.

The assessment allows teachers to quickly and accurately identify potential learning delays, giftedness and strengths and weaknesses in language, fine and gross motor, self-help, social-emotional and cognitive skills. The Pre-Prep screener takes only 15 minutes per child.



### **General Information**

#### **What is a Prep Uniform?**

- Logan Village State School bucket hat
- Prep polo shirts available in green, red and blue with school logo and name
- Navy bottoms – children are able to wear navy shorts, skirts, culottes.
- Closed in flat shoes (black) and socks
- Navy tracksuits and school jackets for cooler weather.

Items may be purchased from the uniform shop.

#### **Enrolment Management Plan**

Logan Village State School is required to enforce its Enrolment Management Plan (EMP). Any family seeking to enrol at the school will be required to prove their current residential address. *You can check if you reside in the catchment on the website below –* <http://www.qgso.qld.gov.au/maps/edmap>

Families living out of catchment are welcome to apply for out - of - catchment enrolment. Depending on the student population numbers, the Principal will make the final decision based on whether the school is appropriately resourced for the students in their catchment. The Principal will respond to these out – of – catchment requests via email.

Current proof of residency at the address indicated can be provided by way of **one of each** of the following:

- **One primary source** – a current lease agreement, or rates notice, or unconditional sale agreement, **and**
- **One secondary source** – a utility bill (e.g. electricity, gas) showing this same address and parent's/legal guardian's name

To view the school's Enrolment Management Plan please access the school's website on the link below;  
<https://logavillss.eq.edu.au/Enrolments/Pages/Enrolments.aspx>

### Session Times

Prep classes commence at 8.50am and finish at 3.00pm. We ask that you respect start and finish times. Arriving late causes disruptions to the learning and deprives your child of valuable learning time.

At the conclusion of the school day, Prep children are to be collected by either a guardian, sibling or day care supervisor. This includes children travelling on school buses.

### ***Eating Times***

Brain Break	During first session the children have the opportunity to have a small snack. This is to be unprocessed food such as fruit, veggie sticks, or healthy dairy products (cheese or yoghurt)
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First Break: 11.00 - 11.45 a.m.

Second Break: 1:15 – 1.45 p.m.



Meal times are an important activity. They are times of social bonding, refreshment, and energy supply. Good nutrition contributes to healthy mental development and enables students to concentrate for sustained periods. For this reason, we would prefer to keep lunches and afternoon tea as healthy as possible.

Fresh fruit and vegetables, sandwiches and dairy are preferred foods.

Please refrain from sending lollies and chocolate.

Cakes, biscuits and chips should be kept to minimum.

### ***What your child needs to bring***

- A Logan Village State School hat
- A home reading satchel
- A library bag
- Brain Break, Morning Tea and Lunch – Please pack healthy choices for your child. We are unable to heat food due to health and safety regulations. Food will be kept in your child’s bag so please include an ice brick to keep food cool.
- A drink bottle
- *Name all items*
- A book/resource list will be provided. We strongly encourage parents to order this through the supplier listed to ensure that the correct items are provided.

### ***Attendance***

***Regular attendance in Prep is important.*** A phone call is required on the day a child is absent. Alternatively, a message can be sent through QParents or an email can be sent to [admin@loganvillageseq.edu.au](mailto:admin@loganvillageseq.edu.au). School will contact parents of students who are absent without explanation through an automated SMS message daily. All absences must be explained by a parent / guardian. A note is required on their first day back at school if parents have not contacted the school office. It is school policy for contact to be made with parents should prolonged absence occur. Teachers will contact parents after 3 consecutive days absent.

### ***Assembly***

Assembly for students in Prep - Year 3 is held each week on Monday afternoon at 2.30pm in the Hall. Important information for the students is delivered as well as the distribution of awards. Parents are most welcome to attend assemblies.

### ***Appointments to see your child's teacher***

Teachers are readily available to see parents to discuss any concerns. To ensure that you have the time you need and the teacher's full attention, please make an appointment by phone, note, email or in person. Little ones require full attention, so impromptu meetings are often difficult.



### ***Accidents and Sickness***

No matter how closely teachers supervise, accidents do happen. Wherever possible, the parent / guardian is notified immediately. If the accident is considered serious, an ambulance will be called. If a child falls ill at school, parents / guardians are notified so that adequate treatment can be provided. It is school policy to notify parents of head injuries. It is imperative that the school has your current contact details for this reason.

### ***Asthma***

For children who have a severe asthma condition and need to have ready access to their medication, the procedure is

- Parents/ guardians must advise the Principal in writing that the child will be administering his / her own medication as deemed necessary by the child. This letter must include permission for the school to administer asthma medication if deemed necessary in an emergency situation or if the child is too young to administer by themselves.
- Children are responsible for their inhalers at all times. They do not need to be stored in the office as required for other medications.
- Students with a severe asthma will need an Asthma Management Plan provided by a GP.



### ***Anaphylaxis***

Anaphylaxis is a severe, rapidly progressive allergic reaction that may be life threatening unless treated immediately. It is a frightening experience for all concerned. We have children at our school who suffer from this life-threatening condition. When any of these children have a reaction, we may administer their own EpiPen that provides adrenaline to retard the life-threatening anaphylactic reaction. If an EpiPen is used an ambulance will be called.

Students with severe allergies may need an Anaphylaxis Management Plan provided by a GP.

### ***Change of Details***

It is imperative for the safety of all children at the school that we have up to date information. If, at any time, you change your address, phone numbers (work or home), please advise the office immediately. In the case of emergencies, it is essential that all such information is accurate and up-to-date so we can notify parents as quickly as possible.

### ***Chaplaincy Program***

At Logan Village State School, we are very fortunate to have a School Chaplain. A School Chaplain is a safe person for young people to connect with at school and provide a listening ear, caring presence, and a message of hope. Chaplains run positive, fun activities for students and assist in fostering supportive, caring school communities.

Working with other members of the school's support team, the Chaplain cares for students struggling with issues such as difficult relationships with other children or family members, poor self-esteem, family breakdown, grief, loss and depression.

The partnership between the school and the Chaplaincy Service, supported by local churches, businesses and community organisations, provides a network of local support and assistance. These positive relationships help young people to face difficult issues, and provide hope, connection, meaning, and purpose.

The Chaplaincy Service is available to everyone in the school community regardless of their religious beliefs.

Involvement with the Chaplain is entirely voluntary and students choose whether or not they want to be a part of the activities that are offered. Parents will be consulted if their child wishes to be involved in ongoing one-to-one meetings with the Chaplain or in any programme or group involving spiritual or ethical content. Parents have the right to refuse permission for their child to be involved in any Chaplaincy activity or event.

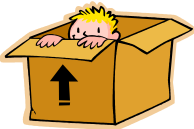
How to contact – appointment through the office.

**Crossing Supervisors**

Please teach your child safe road practices by using the crossing and following the instructions of the Crossing Supervisor at all times. Please enter the school grounds using the pedestrian gates.

**Collecting Resources**

Important skills are developed by the children's use of collage materials. Many things that you throw out may be useful in Prep. The following is a list of some items we would greatly appreciate in our collage areas.

<ul style="list-style-type: none"> <li>* Cardboard/paper</li> <li>* Wrapping paper</li> <li>* Computer paper</li> <li>* Cellophane</li> <li>* Foil</li> <li>* Magazines</li> <li>* Greeting Cards</li> <li>* Cardboard Boxes</li> <li>* Cardboard rolls</li> <li>* Plastic containers</li> <li>* Cotton reels</li> </ul>		<ul style="list-style-type: none"> <li>* Wool/lace/ribbon</li> <li>* Buttons</li> <li>* Material</li> <li>* Dress ups / costumes</li> <li>* Soft Timber off cuts</li> <li>* Nails</li> <li>* Various bottle tops / lids</li> <li>* P.V.C. Pipes and tubing</li> <li>* Corks</li> </ul> <p>Please ensure all items are clean and safe to be used.</p>
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**Early Departures and Late Arrivals**

Should your child need to depart early from school, an early departure slip may be collected from the office and presented to the classroom teacher by the collecting adult. If your child is late arriving for school (after 9am), please report to the office where the late arrival will be recorded and a late slip issued.



**Excursions/Visiting Performances**

From time to time, during the year, tours or performances of educational value will be organised for the children. Written permission from parents will be necessary before a child may participate in any such outing. You will receive an invoice for any costs involved prior to these activities. A permission slip will be sent home for all excursions. All buses used will have seatbelts.



### **Facebook Page**

Both the school and the P&C have Facebook pages, where information and reminders are shared. For the school especially, this is a handy resource for the immediate distribution and updating of information as it comes to hand.



Follow us on Facebook at

[facebook.com/LoganVillageStateSchool](https://facebook.com/LoganVillageStateSchool)

and the P&C page, [facebook.com/LoganVillageStateSchoolPandC](https://facebook.com/LoganVillageStateSchoolPandC)

### **Health Policy**

Children with infectious childhood diseases or conditions must be excluded from Prep for specific times. The Department of Health provides information related to exclusion of students. Chicken Pox, Measles and Whooping Cough are common conditions requiring exclusion.

In case of minor ailments, parents are asked to use their own judgement about whether a child is fit to attend.

### **Head Lice**

The incidence of Head Lice continues in schools. Cross infection in schools is easy because large numbers of children mix freely. This matter is a parent responsibility and the incidence of head lice can be reasonably contained provided each and every parent accepts this responsibility.

It is no disgrace to contract head lice but is unwise to neglect proper treatment. Your vigilance is required to ensure the cleanliness of the children's heads. Should a case of head lice be detected, a note will be sent home advising parents of the situation, asking that your child's hair be examined and offering information and treatment options.

### **Lost Property**

All personal property should be marked clearly with the owner's name. There is a lost property box in each Prep classroom and one at the tuckshop. Please check these regularly.



### **Newsletters**

Newsletters are sent by email fortnightly. Announcements are posted to the school [Facebook page](#) when each newsletter becomes available.

Additional notices may be delivered through students as needs require across the year. Paper notices from both class teachers and administration will be distributed as necessary.

### **Collection for SRS and Excursions/Camps**

Payment of school issued invoices can be made by EFTPOS or internet banking into the school bank account. We do not accept Cash payments.

### **Paying by internet banking**

Direct Payment into School Bank Account

- School's Bank Account Name: Logan Village State School
- BSB Number: 064-401(CBA Beenleigh)
- Account Number: 00090017

Please insert your child's name as a reference NOT THE PARENT NAME OR INVOICE NUMBER

If insufficient details are supplied, payments will be applied to the oldest debt for that Family/Customer.



### Medication – Administration to Pupils

Workplace Health and Safety Regulations require that the following regulations are met before sending any medication to the office to be administered.

- The parent / guardian must, in the first instance, make a written request to the Principal
- The child's medication, **with the Pharmacist's written instructions on the container**, must be handed in at the office. For security reasons, no medication can be kept on the child. PLEASE ASK YOUR PHARMACIST FOR THIS INFORMATION WHEN THE MEDICATION IS ISSUED.
- Administration of the medication will be carried out by a First Aid Officer.
- Non-prescribed medications such as analgesics, cough mixtures etc; will **NOT** be administered unless prescribed as above.

In view of the regulations, parents are requested to, wherever possible, administer medication before or after school rather than during school hours.

### Parking

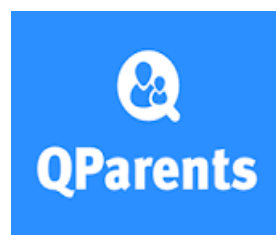
Parking is available on North Street and Storey Road. Alternately the Stop, Drop and Go area (On Storey Rd) may be used for student pick up and set downs. DO NOT park in this area. Reserved handicap parking is available on North Street.

**There is NO PARKING in the school grounds.**



### Q-Parents App

The Q-Parents site and app are essential tools parents can use to access their child's information online. The portal allows you to securely communicate with the school to advise of absences, receive report cards electronically, check for important upcoming school events, and receive information about payments to be made for school-based expenses.

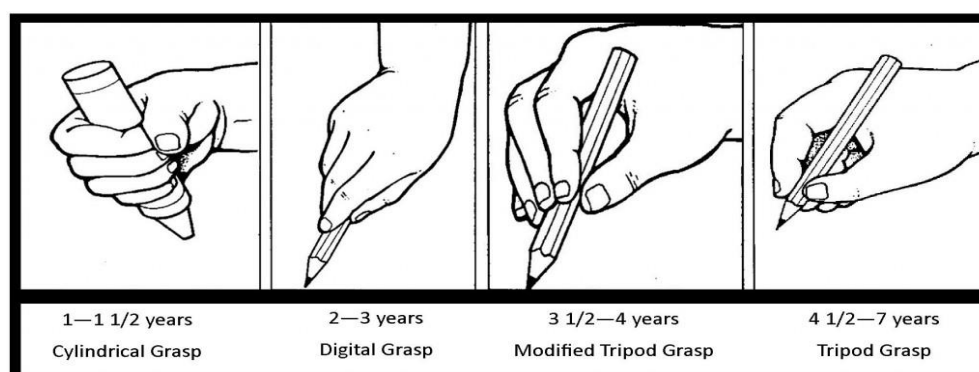


An account is required to use this service, for which you will need to provide a current email address. The service can be accessed online through [qparents.qld.edu.au](http://qparents.qld.edu.au), and an app version is available for both [apple](#) and [android](#) devices.

### Correct Pencil Grip

We have included a diagram demonstrating how to hold the pencil correctly so that you can encourage your child to form the correct habits at home.

Below is an illustration of the approximate age and the progressive development of the pencil grip.



### ***Queensland Beginners Alphabet***

Below is a copy of the Queensland Beginners Alphabet which is taught in Queensland schools. It shows the correct formation of letters. When writing your child's name, please help out by using a capital letter at the beginning, followed by lower case letters. For example...

John Smith

### **Queensland Beginner Font**

Aa

Bb

Cc

Dd

Ee

Ff

Gg

Hh

Ii

Jj

Kk

Ll

Mm

Nn

Oo

Pp

Qq

Rr

Ss

Tt

Uu

Vv

Ww

Xx

Yy

Zz



### Reporting

Parents will have the opportunity to meet with their child's teacher in Term One and Term 3 for an interview. At the end of each semester, reports are sent home. You are also welcome to discuss your child's progress or any concerns that you may have at any time during the year.

### Resource Centre

The Resource Centre is an integral part of the education process at Logan Village State School. Reading for enjoyment is emphasised by the teachers and Teacher Librarian. Borrowing is encouraged, with the understanding that parents will ensure that the children look after these books carefully. Parents will be required to either replace or pay the equivalent value if a book is lost or damaged beyond repair. A home reading satchel is required to borrow books from both the Resource Centre and classroom library. These may be purchased through the uniform shop.

### Specialist Support Personnel

Support persons such as Speech Therapists, Guidance Officers, and Behavioural Specialists may be engaged to provide assistance to students. If referred by the classroom teacher, parental contact will be made to discuss the concern and permission will be sought for these support people to work with your child.

### Settling in – Day One

It is natural for children to be concerned about beginning school. Talk positively and regularly to your child about starting Prep. A smooth transition into school may be helped by having a short 'welcome' conversation with the teacher and collecting their name tag upon arrival. Take the time to help your child put their bag away and explore the classroom environment. Sit together and complete an activity. It is important to say your goodbyes and leave promptly at 8:50 am when the bell rings. If your child is upset please bring him or her to the teacher or the aide. Tell your child you will be back to collect them in the afternoon.



### SRS – Student Resource Scheme - \$60.00

By participating in the **SRS** you contribute to those programs as outlined below which enhance the basic curriculum offerings of the school. All stationery items and textbooks are to be provided by you as per the booklist. The following is a guide to what is covered by the **SRS**.

Areas/Programs to Benefit by SRS	If not participating in SRS
<b>Science Resources- Primary Connection Kits</b> Access to specialised equipment and consumables to support school Science program and Equipment.	Students will be asked to purchase various consumables and some equipment (see office for details).
<b>Consumables- Art, Technology:</b> eg. cardboard, Materials for Art and Design projects. To enhance the Arts /Technology program offered by class teachers.	Participation in limited activities such as those which rely on basic supplies. Request to parent to cover cost of specific activities that require specialised supplies.
<b>Class Work Books</b> Reproduced class workbooks & worksheets and teacher prepared materials e.g. (English program, Maths program, Music program, LOTE)	Parents will be required to purchase workbooks from school as needed
<b>Prep Only</b> Additional materials to run a play based program in lieu of booklist	Parents are required to purchase a wide range of consumable materials ( see office for details)

This scheme (SRS) has been endorsed by the school's P & C Association and is in accordance with Department of Education policy. We need your participation to provide the full range of resources that are part of our curriculum offerings to enhance your child's learning at Logan Village SS. If you choose for your child/ren not to participate, you will need to purchase all items covered by the scheme.

### ***Tuckshop***

The school tuckshop operates daily before school from 8.20am and for both lunch breaks.

The menu can be viewed online at Munch Monitor at <https://www.munchmonitor.com/>

(School ID: loganvillagess Password: munch4207)

### ***Valuables at School***

The school does not accept responsibility for the loss of any valuables brought to school. Please ensure that children do not bring toys or games to school. Jewellery is to be kept to a minimum. Studs or sleepers, a watch, and bracelets or necklaces for medical or religious reasons are acceptable.

### ***Visitors and Volunteers to the School***

For everyone's safety, all visitors and volunteers to the school must report to the office to sign the visitors'/ volunteers' book. All volunteers must complete the volunteer induction conducted on Friday, Week 2 of each term.



### ***Volunteers/Parent Involvement***

Parents play an important and valued role in the education of their children. We would like to extend an invitation to parents and /or guardians to come along and join in with the Prep Program. At LVSS we offer a Volunteer Induction every 2<sup>nd</sup> Friday morning of each term at 9:00am. Please see your child's teacher to register your interest in assisting within the classroom or from home. Your involvement is greatly appreciated. Other volunteers, such as Grandparents and community members require a Blue Card to work with students. Please see the office for the appropriate paperwork.

### ***Why a Uniform?***

Logan Village State School is a Sun Smart School and every child is to wear a sun safe hat for outdoor play and activities. Our school policy is "No hat, No play."

Prep students will wear a bright coloured polo shirt to ensure-

- Their sun safety
- Their playground safety
- That the child is easily recognisable as Prep age students by school staff when supervising and interacting with them.

It is advisable to send a set of spare clothes and underwear in your child's school bag in the event of any 'little accidents'.